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**RENO-SPARKS CONVENTION AND VISITORS AUTHORITY
NOTICE OF PUBLIC MEETING
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, August 24, 2017
9:00 A.M.**

**Reno-Sparks Convention and Visitors Authority
4001 S. Virginia Street, Board Room
Reno, Nevada**

**BOARD OF DIRECTORS:
Commissioner Bob Lucey, Chairman**

Mr. Nat Carasali
Mr. John Farahi
Councilman Ed Lawson, Vice Chairman
Mr. Rick Murdock

Mayor Hillary Schieve
Mr. Bill Wood
Mr. Vick Wowo
Mr. John Vineyard

THIS MEETING IS IN COMPLIANCE WITH THE NEVADA OPEN MEETING LAW AND HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:

Reno Sparks Convention & Visitors Authority (RSCVA) offices at 4001 S. Virginia St, Suite G, Reno, NV
Reno City Hall
Sparks City Hall
National Bowling Stadium
Reno-Sparks Convention Center
Washoe County Administration Bldg.
Washoe County Courthouse

RSCVA Website: www.visitrenotahoe.com/about-us/public-meetings
Online at <https://notice.nv.gov/>

Items on the agenda are for possible action by the Board of Directors, unless stated otherwise. Items will not necessarily be considered in the order listed. The Board may combine two or more agenda items for consideration, may remove an item from the agenda or may delay discussion relating to an item on the agenda at any time.

Support materials are made available when they are provided to the Board, or if provided during the meeting, support materials will be made available at the meeting at the same time as they are made available to the Board. Support materials are also available at the RSCVA administrative offices and at the scheduled meeting. The designated contact to obtain support materials is Tawnie Black, 4001 South Virginia Street, Suite G, Reno, NV (775) 827-7618.

AGENDA

A. OPENING CEREMONIES

Call to Order
Pledge of Allegiance
Roll Call

B. COMMENTS FROM THE FLOOR BY THE PUBLIC

Public comment is limited to three minutes. The public is encouraged to comment on all agenda items as well as issues not on the agenda during the Public Comment period, or on "action" items immediately before board discussion of such "action" items. Members of the public desiring to speak must complete a "Request to Speak" form and return it to the RSCVA clerk at the meeting. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public comments may not be accepted after the Chairman closes any period for public comment.

C. APPROVAL OF THE AGENDA

For Possible Action.

D. APPROVAL OF MINUTES OF JULY 27, 2017 BOARD OF DIRECTORS MEETING & JULY 28, 2017 SPECIAL BOARD OF DIRECTORS MEETING

For Possible Action.

E. FACILITIES UPDATE

E1. Update on Wildcreek High School Project

Overview of Wildcreek history and a presentation by Washoe County School District updating the Board on the status of the Wildcreek High School project.

This is an information item. Not an action item.

E2. Facilities Committee Update and Recommendation on the Reno-Sparks Livestock Events Center (RSLEC) Capital Expenditure

The Facilities Committee will deliver an update and recommendation to the Board regarding RSCVA Facilities and capital improvements to the Reno-Livestock Events Center. The Facilities Committee recommends (i) reaffirming completion of the capital projects/improvements at the RSLEC identified in the 2017/2018 fiscal year budget (approximately \$450,000.00); (ii) utilizing remaining fiscal year 2016/2017 tourism surcharge funds allocated for capital repairs/improvements to the RSLEC to repair the roof in the main arena (approximately \$500,000.00), repair the HVAC units in the main area (approximately \$500,000.00) and pave one-half (1/2) of the North parking lot (approximately \$625,000.00); and (iii) the \$625,000 remainder to possibly replace certain lights at the RSLEC or to reconstruct the RSLEC offices in a joint effort with the State of Nevada and Reno Rodeo Association. The Board will consider the recommendations of the Facility Committee and may adopt, reject and/or advise all or any portion of the recommendations.

For discussion and possible action.

E3. Update on the National Bowling Stadium and Reno Events Center

Robert Chisel, Finance Director will provide the Board an update on the construction/improvement projects currently underway or to be commenced at the National Bowling Stadium and the Reno Events Center.

This is an information item. Not an action item.

F. FINANCE

F1. Fiscal Year 2017-2018 Tourism Surcharge Report

The Finance Department will deliver a report to the Board on the Fiscal Year 2017/2018 surcharge fund balance and future projection.

This is an information item. Not an action item.

F2. Review of Fiscal Year 2016-2017 Transient Lodging Tax Audit Results

The Finance Department will present to the Board of Directors a report on the fiscal year 2016/2017 transient lodging tax audit results. The Finance Department is requesting acceptance of the report, and direction from the Board to provide the City of Reno, City of Sparks and Washoe County with the annual summary of its transient lodging tax audit results.

For discussion and possible action.

F3. RSCVA June 2017 Report of Operations and Transient Lodging Statistics

The Finance Department is requesting the BOD review and approve the quarterly reports regarding operations and transient lodging statistics.

For discussion and possible action.

G. PRESENTATIONS – DISCUSSION AND POSSIBLE ACTION

G1. Review and Evaluation of President/CEO's First Six Months

Phil DeLone, President/CEO of the RSCVA, will present an update on his accomplishment of the goals set by the Board of Directors for his first six months as President/CEO. The Board may, in its sole discretion, award a bonus to the President/CEO based on the satisfaction of the six month goals in an amount as may be determined in the Board's discretion.

For discussion and possible action.

G2. Phil DeLone, President/CEO Goals & Objectives for FY 2017-2018

Phil DeLone, President/CEO of the RSCVA will present his goals and objectives for FY 2017-2018 to the Board for Board consideration, discussion, possible approval and/or revision.

For discussion and possible action.

G3. Reno-Sparks Convention and Visitors Authority Staff Update

RSCVA President/CEO Phil DeLone and staff will deliver updates on Executive Office, Marketing, Sales, Facilities and Finance, including the Corporate Scorecard.

This is an information item. Not an action item.

H. BOARD MEMBER COMMENTS REGARDING ITEMS FOR FUTURE MEETINGS

I. COMMENTS FROM THE FLOOR BY THE PUBLIC

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J. ADJOURNMENT

For Possible Action.

Persons are invited to submit written remarks for all matters, both on and off the agenda. Written remarks presented for inclusion in the Board of Directors' minutes must be flat, unfolded, on paper of standard quality, and 8 ½ by 11 inches in size. Written remarks shall not exceed five (5) pages in length. The RSCVA will not accept for filing any submission that does not comply with this rule. On a case-by-case basis, the Board of Directors may permit the filing of noncomplying written remarks, documents, and related exhibits pursuant to NRS 241.035(1)(e). Board of Directors' meeting rooms are accessible to persons with disabilities. If special arrangements are required, please contact Tawnie Black at 775-827-7618.

For information or questions regarding this agenda please contact:
The RSCVA Executive Office
P.O. Box 837, Reno, NV 89504
775-827-7618